

MANATON PARISH COUNCIL

NOTICE OF FULL COUNCIL MEETING

Monday 13th October 2025 at 7.00 pm in Manaton Parish Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below. Members of the press and public are welcome to attend the meeting.

AGENDA

Members 7 Quorum 3

1. **The Chairman to open the Meeting and receive apologies.**
2. **To receive declarations of interest:**
 - Councillors to declare any personal interest in any items on the agenda.
 - Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
 - Dispensations granted.
3. **Public participation**

To allow up to 10 minutes for any members of the public or Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.
4. **To receive reports from County and District Councillors**
5. **To consider, amend as agreed by the Council and approve the Minutes:**

Parish Council Meeting held on 8th September 2025
6. **Matters arising**
7. **Finance:**
 - 7.1 To agree and approve the Schedule of Payments and Receipts since the last meeting.
 - 7.2 To agree and approve the bank reconciliations for the month of September 2025
 - 7.3 To receive and review the accounts and the budget quarterly update to 30th September 2025
 - 7.4 To formally approve purchase of replacement Defibrillator,
8. **Parish Council Matters:**
 - 8.1 Update on Parish Council website
 - 8.2 Formal adoption of the IT Policy
9. **Planning** - To note planning applications, comments, and decisions since the last meeting.
10. **Highways** - To receive a report from the responsible Councillor.
11. **Parish Assets** - To receive reports from the Councillors responsible
12. **Games Court Committee** - To receive a report from the Council's representative.
13. **Parish Hall Committee** - To receive a report from the Council's representative.
14. Correspondence received by the Parish Clerk
15. To note the date of the next Parish Council Meeting to be held
Monday, 10th November 2025
16. **AOB**
17. **Matters for future consideration:**
 - a. Requests for agenda items from Councillors
 - b. Requests for agenda items from members of the public

Close of meeting

Signed: *Lucie Moorse*

Clerk to Manaton Parish Council

Dated: Monday, 6th October 2025